Dear Undergraduate Student,

Pre-registration for Fall 2019 is fast-approaching! Please mark your calendar with the dates and deadlines for pre-registration. Be sure to review the new Student User Guide to Pre-Registration, complete with screenshots.

Accessing Pre-Registration

Students access the Pre-Registration system by clicking on the “Pre-Registration” link in the Courses dropdown in WesPortal. More information is available on the Registrar’s pre-registration page.

Course Registration Timeline

Pre-Registration: Planning Period

**Tuesday, April 2, 8:30am – Monday, April 15, 5:00pm**
- Undergraduate students currently enrolled in the current semester, and those students returning from study abroad and leave for next semester, can participate in pre-registration.
- Students submit ranked requests for Fall 2019 using the pre-registration system.
- Students and their advisors discuss course selections and finalize plans electronically.

Pre-Registration: Scheduling Period

**Tuesday, April 16**
- After scheduling runs, students who participated in planning, and had their plans finalized can review their scheduled courses.

Pre-Registration: Adjustment Period

**Wednesday, April 17, 8:30am – Tuesday, April 23, 5:00pm**
- Undergraduates who participated in planning and graduate students can participate.
- Students will access the system, in a staggered order, based on the number of credits scheduled. During this period, students can adjust their schedules and submit ranked Drop/Add Enrollment Requests. Advisors approve changes electronically.

Drop/Add

**Monday, September 2, 8:30am – Friday, September 13, 5:00pm**
- All students enrolled in the Fall 2019 semester can participate.
- Students can submit enrollment requests, drop courses and register for tutorial courses. Instructors and then advisors will approve enrollments.

Questions?

- Call the Registration Help Line (x3222) to speak with the Registrar’s office during normal business hours, Monday through Friday from 8:30am to 4:30pm. Leave a clear message if staff is unable to answer, and we’ll be sure to call you back.
- Peer Advisors can also assist you and can be reached via email to peeradvisors@wesleyan.edu.

Any other questions, please feel free to reach out directly to me via email to kvanblarcom@wesleyan.edu.

Sincerely,

Karri Van Blarcom

Senior Associate Registrar