by the Board of Trustees, the courses of study, the arrangements of the recitations, lectures, and other exercises, the times and modes of examination, and the general method of instruction.” (Chapter IV, Section 3)

“The degree of bachelor of arts may be conferred on students recommended by the faculty as having completed the quota of studies required for the degree, and as having complied with all other prescribed conditions, in accordance with such regulations as may, from time to time, be adopted by the faculty with the approval of the Board of Trustees.” (Chapter V, Section 2)

“A post-baccalaureate degree may be conferred on any student recommended by the faculty as having completed courses of study prescribed for that degree, and as having complied with all other prescribed conditions, in accordance with such regulations as may, from time to time, be adopted by the faculty with the approval of the board.” (Chapter V, Section 3)

Sec. 302. Power to Recommend and Petition. On matters not within its immediate jurisdiction, the faculty may vote recommendations or direct petitions to the president and/or the Board of Trustees.

Sec. 303. Delegation of Powers. The faculty may delegate any of its powers to committees, to departments, or to other delegates.

Part IV. Faculty Meetings

Sec. 401. Schedule and Notice of Meetings

a) The faculty of Wesleyan University shall meet at least three times during each semester. The schedule of these meetings shall be published and circulated to the faculty at the beginning of each academic year.

(b) The faculty meetings shall be presided over by the chair, or in his/her absence, the vice-chair. The chair and vice chair shall be tenured full professors, elected for overlapping two-year terms, and are exempt from all committee service during their terms. The vice-chair automatically becomes the chair during the second year of his/her term.

(c) The agenda for faculty meetings, including special meetings, shall be published and circulated to the faculty at least five days prior to the scheduled meeting.

(d) The faculty may be convened on special occasions by the president, or upon petition of not less than 20 percent of the faculty on active service. The president or the petitioners must specify the nature of the business to be brought to the faculty; and petitions shall be submitted to the chair. Upon receipt, the chair shall notify the faculty in writing of the schedule for the meeting and the proposals to be considered, as stated by the president or the petitioners. Such meeting shall be held no later than two weeks after the receipt
of the petition. The business of the special meeting shall be restricted to that specified in the petition or by the president.

e) Except as otherwise provided by these by-laws, faculty meetings shall deal first with the agenda scheduled by the chair, and no other business shall be conducted until the business scheduled by the chair has been completed. At that time, discussion of other issues may be initiated by a member of the faculty but may not be brought to a vote until a subsequent meeting except by unanimous consent of the faculty present.

**Sec. 402. Attendance and Voting.** Visiting faculty and faculty less than half-time in the employ of Wesleyan University may attend faculty meetings, without vote. All other members of the faculty may vote. The dean of admission and financial aid, vice president for student affairs, vice president for finance and administration, and vice president for university relations may attend meetings with voice, but without vote, ex officio. Other nonmembers of the faculty may attend meetings, without vote, by temporary invitation of the faculty, by formal vote, upon the recommendation of any member of the faculty. The faculty may, from time to time, choose to meet in executive session. Only voting members of the faculty may attend executive sessions.

**Sec. 403. Quorum.** A quorum shall be attained when the number of faculty members present is equal to 25 percent of the total number of faculty on active duty.

**Sec. 404. Rules.** The rules of parliamentary procedure, as stated in the most recent edition of *Robert’s Rules of Order*, shall govern the faculty in all cases to which they are applicable.

**Part V. Committees**

**Sec. 501. Standing Committees of the Faculty.** The following committees shall be standing committees of the faculty: The Educational Policy Committee; the Committee on Rights and Responsibilities; the Committee on Honors; and the Compensation and Benefits Committee.

**Sec. 502. Membership of Committees.** The president and vice president for academic affairs or their respective delegates shall be ex officio members of all committees, except the Faculty Committee on Rights and Responsibilities. Ex officio members shall have no vote in committee deliberations. The committees shall consist of the following members:

(a) The **Educational Policy Committee** shall consist of six members of the faculty, two from each division; two undergraduate students; and one graduate student.

(b) The **Committee on Honors** shall consist of nine faculty members, three from each Division.