Part II. The Review and Appeals Board

Sec. 201. Composition. The Review and Appeals Board is a standing committee of the Academic Council. It shall consist of 30 tenured members of the Wesleyan faculty—10 from each of divisions one, two, and three—elected from the tenured faculty with full-time appointments. Five from each of these divisions are elected by the tenured faculty of their respective divisions, the remaining five by the tenured faculty at large. A maximum of two tenured faculty members from any one department may serve on the Review and Appeals Board. The president, the vice president for academic affairs, the academic secretary, and members of the Advisory Committee are entitled to attend all the meetings of the board, with voice but without vote.

Sec. 202. Term. Members are elected to serve three-year terms and may not serve for more than three years in any six-year period.

Sec. 203. Election. Members of the Review and Appeals Board shall be elected before April first of the academic year preceding the beginning of their term of service in accordance with provisions set forth in the “Guidelines for Election to the Review and Appeals Board.”

Sec. 204. Attendance.

(a) Attendance by elected members of the Review and Appeals Board, as well as by those entitled to attend under Section 201, shall be considered a professional responsibility to faculty colleagues and to the University.

(b) Tenured members of departments whose candidates are under review shall be invited, with voice but no vote, to Review and Appeals Board meetings at which their candidates are being considered for promotion and/or tenure. Before the RAB begins its deliberations, all members of such departments and programs, including members of the RAB, as well as RAB members from any other department or core members of program that have submitted a letter evaluating the candidate’s dossier will be excused. RAB members excused under this provision will play no further role in the case.

Sec. 205. Vacancies. A faculty member who is elected to the Review and Appeals Board but who will not be on duty for one semester of his or her elected term will be replaced for that semester by a faculty member from his or her division who received the next largest number of votes.

Sec. 206. The Organization of the Review and Appeals Board

(a) Chair. The Review and Appeals Board shall elect a chair from its own membership, who shall be a full professor and shall serve for a term of one year and be eligible to be elected for a second, successive one-year term. The chair, in consultation with the vice-chair of the Advisory Committee, shall call the meetings of the Review and Appeals Board, and shall establish its agenda.
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and presides over its proceedings.

(b) Meetings. The chair shall give five-days notice of Review and Appeals Board meetings and include in the call to the meeting the list of agenda items, tenure and promotion material, and all other necessary papers.

(c) Quorum. A quorum shall consist of two-thirds of the Review and Appeals Board members eligible to vote in a case.

(d) Rules. The rules of parliamentary procedure as stated in the most recent edition of Robert’s Rules of Order, shall govern the Review and Appeals Board in all cases to which they are applicable. See the “Review and Appeals Board Guidelines for the Standing Rules Governing the Review of a Negative Recommendation by the Advisory Committee.”

(e) Votes. In all votes regarding promotion or promotion conferring tenure, abstentions will count as if they were negative votes. The president shall report the vote when making recommendations to the Board of Trustees.

(f) Secretary. The Office of the Academic Secretary shall be responsible for keeping the minutes of the Review and Appeals Board. The minutes shall include the count of all written ballots or show of hands and the results of voice vote.

Part III. The Advisory Committee

Sec. 301. Functions. A standing committee of the Academic Council, called the Advisory Committee, meets regularly with the president, consults with departments, drafts legislation for consideration by the Academic Council, and advises the president on matters pertaining to appointments, reappointments, and promotions in the faculty, and reports its advice to the council. In the case of promotions conferring tenure, that advice, if positive, constitutes a motion for the Review and Appeals Board’s concurrence. The Advisory Committee also acts as a conference committee on behalf of the Academic Council for conference with the Board of Trustees.

Sec. 302. Composition. The Advisory Committee consists of nine tenured members: three members from each of the three divisions. All must be on full-time appointments. At least three must be professors, one from each division, and at least three must be associate professors, one from each division. One professor and one associate professor from each of the divisions shall be elected by the tenured members of that division, and one member from each division shall be elected by all the tenured faculty of the University. No more than two members may come from the same department. The Advisory Committee may, for brief periods occasioned by the abstentions of members for cause, enlist one or two faculty members who have served on the committee previously and who shall be selected from the same division as the