Date: March 21, 2018

To: Bidders of Record

High Rise Interior Storm Window Replacement

Annual Major Maintenance FY 19

SPECIAL NOTE: Addendum #4 information shall supersede the information contained in the Contract Documents

This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated February 22, 2018. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject the Bidder to disqualification.

RFI RESPONSES:

1) **Question:** Scope calls out in item 4 to "Clean all existing glazing surfaces" Is this interior or interior and exterior?
   **Answer:** Interior surfaces.

2) **Question:** Blinds that are mounted on the head jamb inside of window type D openings will not be able to be remounted to the head jamb if windows are brought flush with interior of wall opening. Will existing hardware allow for wall mounting or will new blinds/hardware be required?
   **Answer:** Existing blinds we remounted during mock-up allow for wall mounting. Any hardware damaged during removal will be responsibility of contractor to replace with new compatible window blind brackets. Contractor shall provide and install ¼” thick continuous azek mounting strip behind blinds installed along gypsum board walls to attached blinds to. Continuous azek strip shall be anchored to wall assembly.

3) **Question:** Is there a spec for the new blinds required at type C windows?
   **Answer:** Bali or approved equal, 1” room darkening mini blinds; aluminum, finish: white. Four new blinds for first floor unit where new operable windows are being installed.

4) **Question:** Should an allowance be included for existing operating units/hardware that cannot be repaired?
   **Answer:** Include replacing window hardware completely on 24 operable units. Provide unit cost to provide and install new brass hardware to match existing as a line item on bid. Replacing and installing new brass fasteners where missing, too long, wrong fastener type or damaged shall be included in base bid for complete project. Refer to photo on next page for existing hardware example:
5) **Question:** Project is scheduled to begin 5-29 and end 8-11. Elevator is scheduled out of service 6-1. Will elevator be confirmed as useable until 6-1? Will materials delivery to the floors be allowed prior to 5-29?

   **Answer:** Elevator is being replaced due to frequent failures. We are unable to guarantee a continually functioning elevator at anytime prior to elevator repairs. University housing closes 5/19/18. There is opportunity for the delivery of window units the week of 5/21 although not all units will be available. Use of elevator may be used if operational. Please plan backup plans in case windows don’t come back in time or elevators don’t function. Getting material to rooms is the contractor’s responsibly.

6) **Question:** Are there any days in the schedule that the site will be shut down? Allowable working hours?

   **Answer:** Following Commencement 5/28 we are unaware of any working hour restrictions.

7) **Question:** How/when will field dimensioning be scheduled in occupied rooms? Windows are long lead time.

   **Answer:** Scheduling will be coordinated with awarded contractor immediately. Please indicate material delivery lead time from approved shop drawings on bid form. Our intent is to expedite award and agreements however we shall not be held responsible in any way for delays etc to getting material ordered and on site before 6/1 as material access to upper floors shall be contractor’s responsibility. Note contractor awarding shall occur week of 4/2-4/6 contract and agreements shall be 4/6-4/12. Assume up to 5 days for owner and contractors to review and coordinate shop drawings. We will need up to 5 days to coordinate awarded contractors access to students rooms as spaces will be occupied, for measuring existing conditions for shop drawings.

   a. Field measuring existing conditions access to student occupied rooms shall occur between 9:00 am and 4:00 pm.

   END